

## **Administrative Affairs Committee**

### **Virginia Board of Towing and Recovery Operators**

**Department of State Police  
Police Academy Room 219  
7700 Midlothian Turnpike  
Richmond, Virginia 23235**

### **September 29, 2010 – 10:00am MEETING AGENDA**

1. Call to order
2. Public Comments
3. Acceptance of meeting minutes, as necessary
4. Chairman's Report
5. Discussion
  - Budget
6. Next Meeting
7. Adjournment

#### **Instructions for Accessing Meeting Location**

1. When you enter State Police Headquarters on Midlothian Turnpike, stay to the right until you come to a gate.
2. If the gate is not open upon arrival, press button number 3 and the # button, and the duty sergeant will answer.
3. Inform him that you are attending the Board of Towing and Recovery Operators meeting, and they will buzz you in.
4. The Academy is back behind the Headquarters Building on a hill to the left. The State Trooper statue is standing in front of the Academy.
5. Once inside the Academy, you will see the stairs. Proceed to the top floor; bear left and Room 219 is located down the hall on the left.